

Job Description

<p>NAME</p> <p>START DATE REVIEW DATE</p> <p>TITLE</p> <p>JOB PURPOSE</p>	<p>January 2020 Autumn 2020</p> <p>Class Teacher</p> <p>Tetherdown Primary School is a two form entry school for children aged 4-11. The job holder will</p> <ul style="list-style-type: none"> • carry out the functions and duties of a teacher in accordance with the stated vision, aims and policies of the school, taking responsibility for a class of 30 children in order to promote effective learning for these pupils. • support the Headteacher in providing the vision and leadership to create, maintain and develop the conditions which enable high quality teaching and learning through a rich and diverse curriculum. <p>This job profile recognises the requirements of the current School Teachers' Pay and Conditions Document and reflects the vision, aims and policies established by the governors of the school.</p> <p>We recognise that all adults, including temporary staff, volunteers and governors, have a full and active part to play in protecting our pupils from harm, and that the child's welfare is our paramount concern.</p>
<p>KEY Accountabilities:</p> <p>A. Strategic Direction and Development</p> <p>B. Teaching and Learning</p> <p>C. Leading and Managing Staff</p> <p>D. Efficient and Effective Deployment of Staff and Resources</p> <p>ACCOUNTABLE TO:</p> <p>ACCOUNTABLE FOR:</p>	<p>A To assist in the review, development and support for the school's philosophy, objectives and policies with a view to promoting continuous improvement in quality throughout the school.</p> <p>B To plan, prepare, teach, record and report according to the policies and practices of the school and to review and develop strategies to support the learning needs of all pupils in the class, ensuring that ALL are provided the best opportunities to make progress, regardless of need. To work towards meeting the DfE "Standards for Teachers" (see separate document).</p> <p>C To assist in the deployment of and facilitate clear lines of communication with support staff so as to implement the policies and practices of the school.</p> <p>D To develop, maintain, monitor and control those elements of the financial and physical resources relating to the classroom and associated areas.</p> <p>The Phase Leader</p> <p>Support staff where appropriate</p>

KEY Tasks:

A. Strategic Direction and Development

- To act as a role model in developing positive relationships with pupils, staff, parents, governors, relevant agencies and the community to secure support for the school and its aims.
- To contribute to strategic planning and the review of school aims, policies and procedures.
- To carry out specified actions required by the priorities of the School Development Plan. Where appropriate to do so work in a collaborative team with other colleagues.
- To contribute to the annual programme of school self evaluation.

B. Teaching and Learning

- To ensure that the statutory requirements for the curriculum are met by all pupils and that the curriculum provided and delivered is appropriate to the needs of all.
- To set and assess appropriate work and to record the results in accordance with the school's assessment and feedback procedures so as to ensure that appropriate standards and needs are being met and that the school may satisfy a range of audit procedures, including OFSTED inspection.
- To promote an engaging, inclusive environment where all children are provided equal opportunities to reach their full potential.
- To implement all agreed school policies and procedures.
- To foster an effective partnership with parents/carers to support and improve pupils' achievement and personal development.
- To provide appropriate timely reports as and when requested.
- Where appropriate to do so planning and review should take place in collaboration with other staff.
- Implement and demonstrate commitment to the Teaching Standards (both Parts 1 and 2) and prepare to discuss progress towards meeting the standards through professional review meetings, as appropriate.

C. Leading and Managing Staff

- To plan, allocate and evaluate the work of staff in accountability so as to maximise effective learning by all pupils.
- To ensure the classroom is a stimulating and attractive learning environment.
- To lead on learning related to an aspect of the curriculum as specified by the Headteacher, where appropriate to do so.
- To ensure high levels of communication are maintained so that deadlines are met and work is managed efficiently and effectively.

D. Efficient and Effective Deployment of Staff and Resources

- To monitor and control the classroom and associated resources so as to create a positive and safe learning environment.
- To manage resources related to an aspect of the curriculum as specified by the Headteacher, where appropriate to do so.
- To exploit the opportunities to use IT to support learning. Ensure IT equipment within the classroom is clean and available for access by all learners.
- To evaluate the use of resources in the classroom in order to maximise the impact on pupil progress.
- To undertake continual professional development in order to enhance your role as a teacher at Tetherdown Primary School.

Signed: Date: