









# SEN cycle at Tetherdown 2017\_18

	Reviews organised chaired by teachers <i>SEN - School Support Level without outside agencies</i>	Reviews organised and chaired by SENCo
 <p style="text-align: center;"><b>Autumn term = 15 weeks</b></p> <p><b>Week 2</b> SENCo meeting teachers in PPA time- to discuss SEN provision in your class; to draft new Learning Plans</p> <p><b>Week 3</b> - SENCo observing children in class</p> <p><b>Week 5</b> - LEARNING PLAN Reviews with Parents – Organised and chaired by SENCo</p> <p><b>Week 5 &amp; 6</b> – Open Door – Parent consultation with the SENCo – open to all parents (To coincide with Parent’s evening)</p> <p><b>Week 8</b> –SENCo observing TAs/SNAs</p>		<p><b><u>SENCo will sit on ALL Learning Plans reviews</u></b> Teachers: please bring previous Learning Plan/IEP reviewed. We will draft new one together.</p> <p><b>Always:</b></p> <ol style="list-style-type: none"> <li>1. photocopy &amp; hand in the final version of the <b>LEARNING PLAN</b> to SENCo</li> <li>2. <b>Saved this docs in the school server under SEN</b></li> </ol>
 <p style="text-align: center;"><b>Spring Term = 12 weeks</b></p> <p><b>Week 2</b> – SEN observations – SENCo observes chl. In class</p> <p><b>Week 3</b> - SEN Prep meetings (PPA time)- to discuss SEN provision in your class; to review LEARNING PLANS and draft new ones</p> <p><b>Week 4</b> - LEARNING PLAN Reviews with parents – organised by <b>teachers</b> &amp; SENCo</p> <p><b>Week 5 &amp; 6</b> Open Door – Parent consultation with the SENCo – open to all parents(To coincide with Parent’s evening)</p> <p><b>Week 7</b> – SENCo observing TAs/SNAs</p>		 <p><i>EHC Plans/ Statements</i> <i>SEN - School Support Level with outside agencies</i> <i>New SEN cases</i> <i>Support NQT /new staff</i></p>
 <p style="text-align: center;"><b>Summer Term = 13 weeks</b></p> <p><b>Week 2</b> – SEN observations – SENCo observing chl. in class</p> <p><b>Week 3</b> - SEN Prep meetings (PPA time) - to discuss SEN provision in your class; to review LEARNING PLANS and draft new ones</p> <p><b>Week 4</b> - LEARNING PLAN Reviews with parents – organised by <b>teachers</b> &amp; SENCo</p> <p><b>May + June</b> - Annual reviews – children with EHCs</p>		 <p><i>EHC Plans/ Statements</i> <i>SEN - School Support Level with outside agencies</i> <i>New SEN cases</i> <i>Support NQT /new staff</i></p>