

**TETHERDOWN PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING
Held at 7:15pm on Wednesday 6th February 2019**

LA Governors (1) ^Philippa Connor 16.05.21	Staff Governor (1) ^Richard Evans 13.05.20	Parent Governors (4) *Gary Robson 21.09.20 (Chair) *Stephanie Camilleri 14.12.21 *Louise Burt 26.06.22 *Mariana Ortiz-Joffre 26.06.22
Co-opted Governors (4) *Jane Garrard 30.06.19 *Carl Spitzer 21.09.20 *Andrew Underwood 14.11.21 1 x vacancy	HeadTeacher (1) *Tony Woodward	
Also Present *Helen Holloway (Snr Clerk)		Associate Members *Annie Ashraf (AHT) 25.09.19 *Marie Barber (SBM) 25.09.19 *Keren Darmon 26.06.22 (VChair)
*denotes governor present ^denotes apologies noted		

PART 1

1. **WELCOME/INTRODUCTIONS AND APOLOGIES FOR ABSENCE**
1.1 Apologies were received and noted from RE and PC.
2. **DECLARATION OF INTEREST**
2.1 There were no declarations of interest to declare.
3. **MINUTES OF THE PREVIOUS MEETING**
The minutes of the previous meeting dated 15th November 2018 were **APPROVED** and signed by the Chair.
4. **MATTERS ARISING FROM MINUTES DATED 15th November 2018**
The matters arising from the previous meeting (15th November 2018) were reviewed:

4.1	(Minutes 26.09.18 – Ref 5.1) Mental Health and Well Being Strategy The Head teacher reported one of the schools in the NLC has employed a member of staff who is a trained counsellor to supervise and manage counsellor trainees on long term placements at schools. Head teachers on the NLC working groups will prepare a model to support all schools in the NLC. Costs may be in the region of £8k per annum for 1 day per week counselling service. TW informed the GB he has submitted a bid for £25k on behalf of the NLC for set up costs.	Ongoing
4.2	(Minutes 26.09.18 – Ref 5.2) Set up email safeguarding school address.	c/f to next GB

4.3	<i>(Minutes 26.09.18 – Ref 5.4)</i> Governors' visibility. PC and RE to meet to discuss and follow up.	c/f to next GB
4.4	<i>(Minutes 26.09.18 – Ref 5.5)</i> Governors' Code of Conduct. Clerk amended the wording as revised by the GB and emailed the document to the HT, CoG and SBM for review before distribution to the GB. The Governors Code of Conduct will be presented for approval at the next GB.	Draft to be presented to GB at next meeting
4.5	<i>(Minutes 26.09.18 – Ref 5.6)</i> It was reported Swimming on the Curriculum has been addressed by the Resources Committee.	Complete
4.6	<i>(Minutes 26.09.18 – Ref 5.7):</i> It was recommended the Annual Planner is incorporated into next academic year.	
4.7	<i>(Minutes 26.09.18 – Ref 5.8)</i> Model Governing Body Risk Register – DU agreed to circulate the GB Risk Register used at his school.	Action DU
4.8	<i>(Minutes 26.09.18 – Ref 5.9)</i> RE to invite the Premises Manager from Treehouse School to consider being an associate member of GB	Action RE
4.9	<i>(Minutes 26.09.18 – Ref 5.10)</i> Cathy Lewis, Communications Officer to speak with PSA about being GDPR complaint.	Action CL
4.10	<i>(Minutes 26.09.18 – Ref 6.3)</i> JG is continuing her search for a governor with financial skills.	Action JG
4.11	<i>(Minutes 26.09.18 – Ref 8.2)</i> LB reported. The Funding Opportunities Working Party have met twice. A summary of points from the meeting and follow up actions will be circulated to the GB.	Action LB
4.12	<i>(Minutes 26.09.18 – Ref 8.4)</i> Online Safety policy review to be carried forward to the next GB meeting.	c/f to next GB
4.13	<i>(Minutes 26.09.18 – Ref 11.1)</i> Chair of Governors, on behalf of the GB, to thank staff Re: KS2 2018 results	Action CoG
4.14	<i>(Minutes 26.09.18 – Ref 11.2)</i> IT Strategy Report and Presentation – to be carried forward to the next GB meeting.	c/f to next GB
4.15	<i>(Minutes 26.09.18 – Ref 12.3)</i> Health and Safety walkabout school premises with the Premises Manager.	Complete

