

TETHERDOWN PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING
Held at 6.30pm on Thursday 22nd September 2016 at the School

LA Governors (1)	Staff Governor (1)	Parent Governors (4)
*Philippa Connor 14.04.17	*Richard Evans 13.05.17	*Jon Cohen 06.03.18
Co-Opted Governors (4)	Head Teacher Governor (1)	*Gary Robson 21.09.20
+Joseph Ejiofor 30.06.19	*Tony Woodward	*Keren Darmon 26.06.18 (Vice Chair)
*Jane Garrard 30.06.19	Also Present	*Gail Miflin 26.06.18 (Chair)
*Rupert Lancaster 30.06.19	Martina Coen (Clerk)	Associate Member
* Carl Spitzer 21.09.20		+Annie Ashraf 18.11.16
		*Marie Barber 29.06.17
*denotes governor present		
+denotes apologies noted		

PART 1

1 Welcome and Apologies for Absence.

- 1.1 Governors were welcomed to the meeting.
- 1.2 Governors introduced themselves to the new Parent Governor, Gary Robson, and prospective Co-Opted Governor, Carl Spitzer. Gary and Carl introduced themselves and provided a verbal outline of their interest in becoming Governors.
- 1.3 Apologies for absence were noted from Annie Ashraf and Joseph Ejiofor.

2 Declarations of Interest, Pecuniary, or otherwise in respect of items on the agenda

- 2.1 There were no declarations of interest in respect of items on the agenda.

3 Governors Register of Interest

- 3.1 Governors were asked to complete their annual declaration form. All completed forms are retained by the school. The Clerk advised of the requirement to include Governor's details on the school website and Edubase. Governors were reminded that they must submit a new form if any circumstances change. **Action: Annie and Joseph to complete an annual declaration form**

4 Term of office for Chair and Vice Chair

- 4.1 Governors discussed the term of office for the Chair and Vice Chair. Governors voted unanimously that the term should be one year.

5 Election of Chair

- 5.1 The Clerk asked for nominations for the post of Chair of the Governing Body. Keren Darmon nominated Gail Miflin; this was seconded by Jane Garrard.
- 5.2 Governors voted unanimously to elect Gail Miflin as Chair of the Governing Body.

6 Election of Vice Chair

- 6.1 The Clerk asked for nominations for the post of Vice Chair of the Governing Body. Jane Garrard nominated Keren Darmon; this was seconded by Rupert Lancaster.
- 6.2 Governors voted unanimously to elect Keren Darmon as Vice Chair of the Governing Body.

Gail Miflin took over as Chair

7 Governing Body and Committee Membership

- 7.1 Governors voted unanimously to appoint Carl as a Co-Opted Governor, based on his financial skills which would be beneficial to the Governing Body. The newly appointed Governors were assigned mentors from the Governing Body.

