

**T**  
**TETHERDOWN PRIMARY SCHOOL**  
**MINUTES OF THE FULL GOVERNING BODY MEETING**  
**Held at 7.15pm on Thursday 26<sup>th</sup> January 2017 at the School**

LA Governors (1)	Staff Governor (1)	Parent Governors (4)
*Philippa Connor 14.04.17	*Richard Evans 13.05.17	*Jon Cohen 06.03.18
Co-Opted Governors (4)	Head Teacher Governor (1)	*Gary Robson 21.09.20
+Joseph Ejiofor 30.06.19	*Tony Woodward	*Keren Darmon 26.06.18 ( <b>Vice Chair</b> )
*Jane Garrard 30.06.19	<b>Also Present</b>	*Gail Mifflin 26.06.18 ( <b>Chair</b> )
+Rupert Lancaster 30.06.19	Martina Coen (Clerk)	Associate Member
+Carl Spitzer 21.09.20		*Annie Ashraf 15.11.17
		*Marie Barber 29.06.17
*denotes governor present		
+denotes apologies noted		

## PART 1

### 1 Welcome and Apologies for Absence.

- 1.1 Governors were welcomed to the meeting.
- 1.2 Apologies for absence were noted from Joseph Ejiofor, Rupert Lancaster and Carl Spitzer.

### 2 Declarations of Interest, Pecuniary, or otherwise in respect of items on the agenda

- 2.1 There were no declarations of interest in respect of items on the agenda.

### 3 Governors Register of Interest

- 3.1 The Clerk advised that the school has requested a Website Governance Review. The review has been completed and the report has been shared with the Headteacher including recommended actions. **Action: Headteacher to review Website Governance Review and ensure actions are implemented**
- 3.2 The Clerk advised that all Governors details have been entered onto Edubase and the Governing Body is fully compliant with the Edubase requirement.

### 4 Minutes of Previous meeting

- 4.1 The minutes of the meeting held on 16<sup>th</sup> November 2016 were agreed as accurate and the Chair duly signed them.
- 4.2 **Matters arising**
  - 4.2.1 Item 10.3 – The Headteacher provided an update on the Early Years Canopy. The design and costs have been further discussed by the Resources committee and the PSA has confirmed it will cover all costs of the project.
- 4.3 The minutes of the Extraordinary meeting held on 22<sup>nd</sup> November 2016 were agreed as accurate and the Chair duly signed them.
  - 4.3.1 Governors reviewed the Action Summary sheet. Incomplete actions will remain on the sheet.

### 5 Governing Body and Committee Membership

- 5.1 The Governing Body discussed the resignation of Joseph Ejiofor at the end of the Spring term. The Chair advised that the Strategic Group will discuss a skills analysis of the Governing Body prior to seeking a new Co-Opted Governor.
- 5.2 The Governing Body noted the end date of Pippa Connor's term as an LA Governor as 14<sup>th</sup> March 2017. **Action: Chair to liaise with Pippa regarding her future as an LA Governor**
- 5.3 The Governing Body noted the end date of Richard Evan's term as a Staff Governor as 13<sup>th</sup> May 2017. Governors were advised that the vacancy will be advertised to staff.

