

**TETHERDOWN PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING
Held at 7.15pm on Wednesday 15th November 2017 at the School**

LA Governors (1)	Staff Governor (1)	Parent Governors (4)
*Philippa Connor 16.05.21	*Richard Evans 13.05.20	*Jon Cohen 06.03.18
Co-Opted Governors (4)	Head Teacher Governor (1)	*Gary Robson 21.09.20
*Jane Garrard 30.06.19	*Tony Woodward	*Keren Darmon 26.06.18 (Vice Chair)
*Carl Spitzer 21.09.20	Also Present	*Gail Mifflin 26.06.18 (Chair)
2 vacancies	*Helen Holloway (Snr Clerk)	Associate Member
	*Andrew Underwood (Observer)	*Annie Ashraf (Asst HT) 25.09.18
*denotes governor present +denotes apologies noted		*Marie Barber (SBM) 25.09.18

PART 1

1. WELCOME AND APOLOGIES FOR ABSENCE.

1.1 The Chair welcomed AU and HH to the meeting and introductions were made. No apologies for absence to report. The meeting was quorate.

2. DECLARATIONS OF INTEREST, PECUNIARY, OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

2.1 There were no declarations of interest in respect of items on the agenda.

3. GOVERNING BODY AND COMMITTEE MEMBERSHIP

3.1 There are currently 2 co-opted governor vacancies. It was proposed and **AGREED** by the governing body to elect Andrew Underwood as a co-opted Governor with immediate effect.

3.2 Andrew Underwood **AGREED** to join the Learning and Community Committee.

3.3 The GB would like to seek someone with skills in Health & Safety and Premises to fill the other co-opted governor vacancy. It was agreed to write to the local public sector.

ACTION: Chair

3.4 Jon Cohen has stepped down as a Parent Governor with effect from 15th November 2017. Parent elections will commence immediately and it is anticipated the election of a parent governor will be completed by the end of the autumn term. A discussion took place about the desirable skill set for new governors and it was agreed to seek parents during the forthcoming elections who have an interest in SEN and/or professional skills in Health and Safety and Premises management. The Chair offered to liaise with any parents considering applying for the parent governor role in the forthcoming election.

ACTION: Chair

3.5 The GB **AGREED** to elect Jon Cohen as an Associate Member with immediate effect for a term of one year. Jon will continue as a member of the Resources Committee.

4. LINK GOVERNORS UPDATE

4.1 The Chair announced the following changes to the link governor roles:

