

PSA Meeting minutes– 9.11.16 7.45pm

Attending

Nataliya Moore, Mr Woodward, Alister McDonough, Andras Nemeth, David Kirk, Naomi Braybrook, Sandhya Shyam

Apologies

Rob Glynn

1. Matters Arising

- The minutes from the previous meeting were approved.
- Discussions took place to clarify the roles and responsibilities of the PSA, School and governors in respect to the donating/allocating of monies raised by the PSA.
- Confirmed that whilst there will be discussion and agreement with regards to the future spend the ultimate responsibility for the money once donated to the school is with the Head and Governors.
- Further to these points the school agreed to keep a 'wish list' of planned works and equipment that the PSA can reference whilst fund raising to ensure our views are recognised.
- Discussions took place with regards to planned work to the new reception playground external teaching area and how and when this will be completed.
- Limo discussed planned upgrade works to the audio visual equipment and review of the existing equipment within the school hall. Once the review is complete then a final budget will be confirmed for the up grade.
- The PSA also confirmed that additional funds will be donated to the school to ensure that sufficient budget is in place to complete the reception works once costs have been agreed with the Governors/builders and the money has been raised through up coming events.
- Limo also discussed planned meetings with the school web site administrator and how the PSA can develop it's own section of the school site to ensure up to date information is in place.
- Discussions also took place with regards to a linked Facebook account for the school/PSA.

2. Financials

- Davids report attached.

3. Events & Fundraising

- Xmas fair planning going well roll on 12.12.16
- Oonagh calendar has been printed and will be handed out through December.
- Summer fair date 24.6.17
- Quiz night confirmed for march 2017
- Lolly Friday to continue in new year.

5. Date of next meetings

- Spring 1 – 18.1.17
- spring 2 - 8.3.17
- spring 3 - 10.5.17
- Spring 4 - 14.6.17

